



CBA COVID-19 SAFE START PLAN

Fall 2020



CBA is preparing for on-campus instruction 5 days per week.





PREFACE:

The CBA Administration has established reopening policies that will allow CBA to continue in its mission of discipling students academically so that we can continue to train students for a life of service, defense of the faith and obedience to God's will for their lives through academic excellence in a Christ-centered educational environment.

These policies were developed using guidance from the CDC, local health department, the MI Safe Schools Return to School Roadmap, the U.S. Department of Education, the AAP (American Academy of Pediatrics) and other professional organizations **and will likely change as community factors and local guidance change.**

Consistent with the feedback from parents, CBA strongly prioritizes on-campus instruction 5 days per week. Without appropriate policies, CBA would risk a greater likelihood for expansive school closures in the event of a positive COVID case. While policies are good, they are helpful only when properly followed. Thus, **CBA needs the help of parents/guardians** in implementing proper controls that will allow in-person instruction to continue. We desire to keep our students in the classroom, and we need each family and faculty/staff to embrace these temporary COVID policies in order to do so. As a whole, our goal is to create a COVID-accommodated environment where both academic and spiritual growth will flourish.



I. Symptom screening

- A. All persons (teachers, students, parents and visitors) entering the school will be screened (temperature taken).
- B. CBA has purchased no-touch thermometers for use at all entrances.
- C. Every family must perform a daily symptoms self-screening of students before coming to school. (See Appendix A for COVID-19 Screening Tool)
- D. All persons may be subject to a symptom screening before being admitted to the school.



II. Illness Policy

- A. Individuals with a fever of 100.4° F or greater, or with two or more COVID symptoms (cough, difficulty breathing, chills, muscle pain, headache, sore throat, new loss of taste or smell, nasal congestion, diarrhea, etc.) that are not otherwise explained, may not return to school until 72 hours have passed since recovery (defined as resolution of fever without the use of medications and/or improvement in symptoms listed above).
- B. Individuals with COVID symptoms or fever may return to school 24 hours after recovery with an alternate diagnosis (i.e. strep throat) and approval in writing by their healthcare provider. (See Appendix B for more clarification.)
- C. Students returning to school after illness must pass a temperature and health screening before being admitted to school.
- D. Students excluded from school due to illness will be accommodated with a distance learning plan until they can return to the classroom.
- E. CBA will eliminate the use of perfect attendance awards.

III. Visitor policy

- A. For the time being, parents/guardians will no longer be able to visit classrooms or other parts of the school during the school day and should not proceed beyond the school office.
- B. All persons (teachers, students, parents and visitors) entering the school will be screened (temperature taken) and expected to wear a facial covering.
- C. Parents are asked to drop off and pick up students only but not enter the school unless absolutely necessary.
- D. When entering the school, parents will be directed to the office. Parents can come to the office and/or schedule a time to meet with teachers or administrators as needed.
- E. Elementary Students will be greeted at the entrance and assisted to their classrooms when necessary.
- F. As always, all visitors will need to check in at the office and sign in and out when visiting the school.

IV. Student health and safety

- A. Students will be instructed and regularly reminded of proper hygiene and hand-washing practices. Visual reminders will be posted in the restrooms.
- B. Hand sanitizer dispensers will be utilized in every classroom.
- C. Touch-free sanitizer dispensers will be utilized throughout the building
- D. Touch-free paper towel dispensers will be used in the restrooms.
- E. At a minimum, students will wash/sanitize their hands at the beginning and end of the school day, before and after lunch, before and after recess or use of playground equipment, and after using the restroom.
- E. Water fountains will not be utilized traditionally. CBA will encourage the use of touchless bottle filling stations.



V. Cleaning and disinfecting

- A. Classrooms and shared items will be disinfected between students, and the entire facility including restrooms and locker rooms will be disinfected each evening.
- B. Classroom desks will be disinfected regularly throughout the day. Chromebooks will be individually assigned and not shared.
- C. Public high-touch areas will be disinfected throughout the day and after school.



VI. Social distancing and cohorting

- A. Student desks will be spaced as far apart as possible and face in one direction when possible.
- B. Students will not share storage spaces and each student will be assigned an individual locker.
- C. Elementary students will be cohorted by grade.
- D. Cohorts will be utilized as much as possible for activities such as lunch, recess, homerooms, chapels, etc.
- E. Secondary classes will have staggered dismissals when possible to minimize the number of students in common areas at the same time.



VII. Face coverings

- A. Face coverings will be optional for elementary students in classrooms and times when students can be socially distanced.
- B. Secondary students must wear face coverings **when students cannot social distance** (i.e., entering and exiting school, between classes in the hallway, bus trips) but may be removed when students are distanced in the classroom if a parent fills out an exemption form. (See Appendix D.)
- C. Teachers will wear face coverings when they cannot social distance.
- D. Students or staff that cannot medically tolerate wearing a mask are not required to wear one with a note from a doctor.



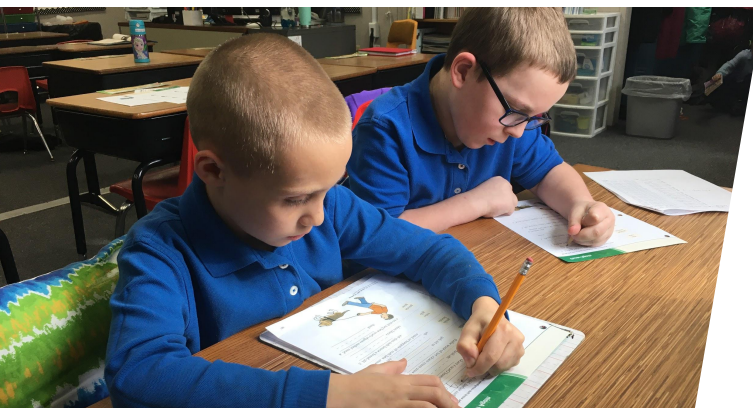
VIII. COVID positive

- A. A symptomatic COVID-positive student, faculty, or staff member may return to school after at least 10 days have passed since symptoms first appeared and at least 24 hours have passed since last fever without the use of fever-reducing medications and symptoms (e.g., cough, shortness of breath) have improved or if asymptomatic after 10 days have passed since the positive laboratory test and the person remains asymptomatic. (See Appendix B for more detail.)
- B. Mandatory reporting: If a student, faculty, or staff member tests positive for COVID-19, the school office must be notified as soon as possible.



VIII. COVID positive, continued

- C. In the event of a positive case within the school, we will respond as quickly as possible. A member of the administration will contact the nurse-on-call and the local health department for guidance regarding possible closure, cleaning, and parental notification. CBA will consult with the local health department to assess factors such as exposure to students or employees and the ongoing status of school activities. Custodial staff will be informed so that impacted areas can be thoroughly disinfected.
- D. If an individual in one's home tests positive for COVID-19, students or employees in the household should also stay home (self-quarantine) for a minimum of ten days.



VIII. COVID positive, continued

- E. It is the responsibility of the local and state health departments to contact the person confirmed with COVID-19, inform direct contacts of their possible exposure, and give instructions involved with the confirmed case regarding self-quarantine and exclusions. The individual who tested positive will not be identified in communications to the school community at large, but may need to be selectively identified for contact tracing by the local health department.
- F. CBA prioritizes on-campus instruction; however, CBA remains ready to transition to distance learning if local health officials recommend or require a temporary building closure.



IX. Considerations for families

- A. Parents/guardians will need to complete and sign a COVID-19 waiver for each child that attends CBA. (See Appendix C.)
- B. Thermometers: Each family should purchase and utilize a thermometer for temperature checks every morning before entering school. CBA recommends having one in your vehicle.
- C. Every student should bring a refillable water bottle to school every day. Bottles will be refilled at snack times, lunch, or between classes.
- D. Arrival and dismissal times will remain at normal times. Student locations for early arrival and after school care may be modified.
- E. Rather than coming to the office in person, parents or guardians may email/call the school office for late arrivals.



X. Fine arts and activities

- A. CBA will continue to provide an excellent physical education class. Students will wash/sanitize their hands before and after class, and equipment will be sanitized before and after class.
- B. Private lessons and bands will continue to be offered. Students will be physically distanced as the space will allow and alternate large rooms will be utilized when appropriate.
- C. Large choirs will be divided and may include a greater component of music fundamentals and ear training without singing for a time. When choirs do resume singing, they will meet in the larger spaces or outdoors where significant distancing is possible.



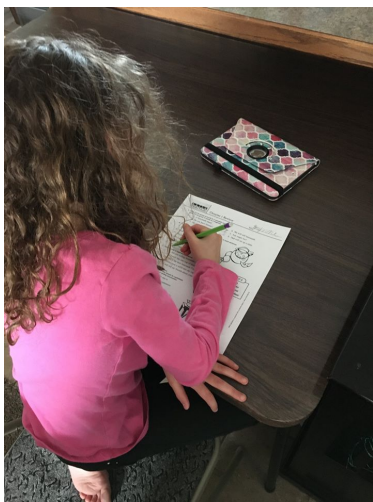
XI. Athletics

- A. The MHSAA and CBA's current plan is to play all scheduled sports. Depending on which phase we are in will determine protocols for athletics.
- B. Masks are optional for athletes practicing and competing in CBA athletics. Masks may be necessary at other times.
- C. Coaches will wear face coverings for indoor sports when they are not personally engaged in physical exercise.
- D. Spectator/visitor seating for indoor sports will be limited, and masks will be required for spectators.
- E. Athletes will wear masks on bus transportation.



XII. Distance Learning

- A. Any student who is unable to attend school for a period of time due to illness or quarantine will be serviced through distance learning.
- B. CBA is preparing for on-campus instruction; however, the need may arise at some point to return to distance learning for the safety of our school community.
- C. CBA will use a similar distance learning model we finished the 2019-20 school year with using school provided Chromebooks.
- D. Families should be aware that a good internet connection is ideal for the success of any distance learning model.
- E. Google Classroom and the use of Google Meet are the primary platforms utilized by CBA for our distance learning model.
- F. Email is the primary method of communication and should be accessed regularly to keep in sync with a student's teachers and to keep pace with their class(es).



Appendix A: COVID-19 Screening Tool

COVID-19 Screening for Parents

Every morning before you send your child to school please check the following:

- 1** Your student does **NOT** have a fever greater than 100.4 degrees *(may be lower based on your school's policy)* OR lower if your child is not feeling well.
- 2** Other signs of illness such as:



CONGESTION
OR RUNNY NOSE



FEVER 100.4*
*or school board policy
if threshold is lower



COUGH



SHORTNESS OF BREATH OR
DIFFICULTY BREATHING



DIARRHEA



HEADACHE



NAUSEA
OR VOMITING



SORE THROAT



MUSCLE PAIN
AND FATIGUE



CHILLS



NEW LOSS OF TASTE
OR SMELL

- 3** Were you in close contact (within 6 feet for more than 15 minutes) with anyone confirmed with COVID-19 within the last two weeks?
- If the answer is **YES** to any of the questions, **DO NOT** send your student to school. Instead, begin quarantine of your child and contact your healthcare provider. Strongly consider COVID-19 testing.

Appendix B: When a student or faculty/staff member can return to school.

Individual	Return to school
Fever of 100.40 F or greater, OR two or more COVID symptoms (cough, difficulty breathing, chills, muscle pain, headache, sore throat, new loss of taste or smell, nasal congestion, diarrhea, etc.) that are not otherwise explained.	May return to school after 72 hours have passed since recovery (defined as resolution of fever without the use of medications and/or improvement in symptoms) or after 24 hours have passed since recovery with an alternate diagnosis (strep, ear infection, etc.) as determined by a medical provider.
Low-grade fever below 100.40 F without other COVID related symptoms, OR alternate diagnosis (strep, etc.) as determined by a medical provider.	May return to school after 24 hours have passed since recovery.
COVID positive, symptomatic	May return to school after at least 10 days have passed since symptoms first appeared and at least 24 hours have passed since last fever without the use of fever-reducing medications and symptoms (e.g., cough, shortness of breath) have improved
COVID positive, asymptomatic	May return to school after 10 days have passed since the positive laboratory test and the person remains asymptomatic. If the individual develops symptoms, the 10-day isolation period restarts (see above).
Family member or close contact with confirmed COVID-19	May return to school after a 10 day quarantine after contact with the COVID-19 positive person.

Appendix C:

Liability Waiver

Due to the COVID-19 pandemic, Calvary Baptist Academy has been exploring different and reasonable ways to provide services to all students. CBA has worked with state and local agencies, including our local health department, to draft and implement guidelines moving forward regarding cleaning, screening, social distancing, etc. Though CBA and its agents will work hard to implement and abide by those guidelines, neither the guidelines themselves nor even guidance from the Centers for Disease Control and Prevention ("CDC") would allow CBA to guarantee an environment that is entirely free of COVID-19 related risks.

By allowing your child to return to campus, however, you acknowledge and understand that your child's attendance will require him/her to interact physically with CBA staff members, other students, and even volunteers. As such, despite reasonable mitigation efforts on behalf of CBA, physical interaction with the public at large may pose some unavoidable risks to you, your child, and your family due to the COVID-19 pandemic. With that, you further acknowledge and agree to the following:

Waiver and Release. You hereby release and forever discharge and hold harmless Calvary Baptist Academy and its agents (any employee, client, agent, owner, shareholder, board member, or any other representative of CBA) from any and all liability, claims and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from your child's return to campus and/or participation in activities associated with CBA. You understand that this release discharges Calvary Baptist Academy from any liability or claim that you may have against CBA with respect to COVID-19.

Assumption of Risk. You further understand that your child's return and/or participation may expose him/her and others to unavoidable COVID-19 community spread. As such, you hereby expressly and specifically assume the risk of injury or other harm, and also expressly release Calvary Baptist Academy and its agents (any employee, client, agent, owner, shareholder, board member, or any other representative of CBA) from all liability for injury, illness, or other issues resulting from or in any way related to your child's return or participation.

BY EXECUTING BELOW, YOU ACKNOWLEDGE HAVING READ AND UNDERSTOOD ALL OF THE ABOVE-TERMS AND CONDITIONS.

Your Child's Printed Full Name*

Your Printed Full Name

Your Signature

_____/_____/2020
Date of Signing

Appendix D: Classroom Facial Covering Exemption Form for Secondary Students

I/WE HEREBY WITHDRAW my/our CONSENT to have my/our child wear a facial covering in classrooms during the school day.

Unless a statement is provided, signed by a physician, verifying the student has a medical condition that causes the wearing of a facial covering to be prohibitive, the student will still be expected to wear a facial covering when entering the facility and in common areas as defined by the school, but will be exempt while seated in their desk in the classroom setting.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending school and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 may result from the actions, omissions, or negligence of myself and others, including, but not limited to, school employees, volunteers, and program participants and their families.

I, voluntarily, agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren or myself including, but not limited to personal injury, disability, and death, illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren may experience or incur in connection with my child(ren's participation in school programming.

On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless Calvary Baptist Academy, its employees, agents, and representatives, of and from all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto.

☐ I understand and agree that this release includes any claims based on the actions, omissions, or negligence of Calvary Baptist Academy, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in school activities.

☐ *I/We have read and understood the above Classroom Facial Covering Exemption and agree to abide the terms and conditions outlined therein.*

Child's Name: _____

Parent signature 1: _____

Parent signature 2: _____

Date: _____



As a ministry of Calvary Baptist Church, Calvary Baptist Academy exists to assist parents in training students for a life of service, defense of the faith and obedience to God's will for their lives through academic excellence in a Christ-centered educational environment.